



Board Meeting Minutes

August 29, 2023 @ the Community Center

The Board Meeting was called to order at 10:05am with all Directors in attendance: Joe Frank, Ron Schurra, Heidi Bollum, Wende Wilber.

Rockwood PM Representatives in attendance: Kade Palmer, Melissa Owens & Gil Pierce

The meeting minutes of 04/11/23 and Financial Reports through July 2023 were adopted as submitted by RPM.

OLD BUSINESS

2022 Audit Update: Gil discussed how the audit is still underway and confirmed that the draft will be sent to the Board for review and approval upon completion.

Short Term Rentals Rules and Regulations: further Board discussion is forthcoming in order to draft a policy regarding short-term rentals.

NEW BUSINESS

Park Hours: Discussion was had regarding use and hours at Olmsted Brothers Green Park. RPM will draft a sign design indicating private park use and hours for the Board's consideration. All private events outside of member use must be permitted through Rockwood PM.

Current Landscaping Contract & 2024 Budget: RPM is preparing for budget season and requests any initial feedback or questions regarding the current budget/scope that should be addressed in the 2024 Budget. The Board will review services and provide feedback to RPM to collect pricing to refine the annual budget. Requests submitted at the meeting include:

- An in-depth irrigation audit was requested.
- The Board requested a more detailed outline of services covered by the HOA for the website. Specifically, a statement regarding snow removal trigger (2") and owner's obligations for sidewalk removal.

RPM will draft the 2024 Budget and send it via email for Board review. If an additional meeting is needed, we'll schedule it then. Ratification is scheduled for October 3 at 10am.

With no other business rightfully brought before the Board, the meeting was adjourned at 10:50am.

Respectfully submitted,
Melissa Owens, CMCA, AMS
Association Admin, RPM